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Nanaji Deshmukh Veterinary Science University Jabalpur
COLLEGE OF VETERINARY SCIENCE AND ANIMAL HUSBANDRY,
RASALPURA, MHOW - 453 446 (M.P.)

No. 3775/Tender/2025

Dated: 11/07/25

TENDER NOTICE

Sealed tenders are invited from the reputed firms for providing printing items in the financial year 2025-26. The cost of tender document is Rs.1000/- only, which can be obtained from the office of the undersigned during working hours by paying either in cash or by crossed DD in favour of 'Dean, Veterinary College, Mhow. The tender can also be downloaded from website www.ndvsn.org and in such case a DD of Rs.1000/- (Rs. One thousand only) should be enclosed along with tender. The EMD of Rs. 9000/- (Rs. Nine thousand only) shall also be submitted with the tender. The last date for purchase and submission of tender form is 08/08/2025 at 3.00 p.m. and 5.00 p.m. respectively. The cover shall bear the address of tenderer and be super-scribed with words "TENDER FOR PRINTING ITEMS, (2025-26)." The Technical bid of tender will be opened on 08/08/2025 at 11.00 a.m. and financial bid will be opened on 07/08/2025 at 3.00 p.m. Tender submitted without tender fee and EMD shall be summarily rejected. The undersigned reserves the right of accepting or rejecting the tender in full or in part without assigning any reason[s].



DEAN

College of Veterinary Science & Animal Husbandry
Mhow, (M.P.)



**TERMS AND CONDITIONS OF TENDER FOR SUPPLY OF
PRINTING ITEMS DURING THE YEAR 2025-26**

1. The tender can be purchased from the office of the Dean, College of Veterinary Science and Animal Husbandry, Mhow by paying an amount of Rs.1000/- either in cash or by crossed D.D. drawn in favor of "**Dean, Veterinary College, Mhow**" payable at Mhow, up to 08/08/2025. The tender can also be downloaded from website www.ndvsu.org. In latter case, the cost of tender forms of Rs.1000/- should be enclosed in the form of DD along with tender. The tender without tender fees will not be valid and hence it will be rejected.
2. The tender shall not be accepted without the receipt of earnest money deposit / security deposit (EMD) in the form of **FDR/TDR/DD/Bankers cheque/Bank guarantee** of Rs.9000/- issued by any Nationalized Bank and duly discharged in the favour of the "**Dean, Veterinary College, Mhow**". *The EMD shall be valid for at least three months. EMD shall not be accepted in any other form, and be kept as security for nine months if rates of firm are approved.* The above security is taken for due performance of the contract as per provisions of the conditions mentioned in tender form. The EMD of unsuccessful parties shall be refundable to them after completion of the tendering process.
3. The list of items required are enclosed as Appendix 'A'
4. The tender should be submitted in sealed covers addressed to the undersigned by registered post/speed post/courier, so as to reach on or before 08/08/2025 up to 5.00 PM. The cover shall bear the address of tenderer and be super-scribed with words "**TENDER FOR PRINTING ITEMS (2025-26)**" and send to **Dean, College of Veterinary Science and Animal Husbandry, Mhow**. Any tender received after the stipulated date and time shall be summarily rejected and will not be considered under any circumstances, whatsoever the reason.
5. The rate quoted for all the items should be F.O.R. delivery at College of Veterinary Science and Animal Husbandry, Mhow. The rates quoted should be inclusive of all government taxes and charges such as packing and forwarding charges, loading/unloading, insurance, freight, etc.
6. The tender will be based on two bid system and are to be **submitted in four envelopes**. All the envelopes should be properly sealed.

Envelope-A (Technical bid): The Technical tender shall be submitted in a sealed envelope, superscripted, "**TECHNICAL BID**" and it shall consist of entire tender document (**Appendix A** with seal and signature) along with all the supporting documents as mention below:

- a) It shall contain cash receipt/DD of Rs 1000/- of tender purchase fee.
- b) Goods and Service Tax certificate (GST) along with GST number
- c) Firm/Tenderer copy of PAN issued by Income Tax Department
- d) Firm/Tenderer should provide the detail of income tax return filled with the income tax deptt. for the last three years (2022-2023, 2023-24, 2024-25)
- e) A copy of firm/tenderer registration certificate in State/Municipal Corporation/Nagar Nigam, if any
- f) Other Statutory Registration / License, if any.
- g) Aadhar Card of tenderer /individual applicant / person signing the tender.
- h) Contract Affidavit (Appendix – C)

N.B.- All photocopied documents mentioned above must be attested with signature and seal.

Envelope-B will contain EMD as earnest money / security deposit and superscripted, "EMD"

Envelop-C (Financial bid): The Financial bid shall contain only the prices of printing items. The financial bid must be submitted as per the prescribed performa (**Appendix-B**). The price should be written on letter head of firm/supplier, sealed and signed by authorized person of the firm/tenderer. Financial bid should be put in a separate sealed envelope superscripted, 'FINANCIAL BID'.

Envelop-D - will contain all the above three envelopes and sealed properly and superscripted "TENDER FOR PRINTING ITEMS (2025-26)".

7. Any tender containing Technical bid and Financial bid in same envelope shall be summarily rejected.
8. The GST wherever applicable in any items has to be shown separately.
9. The submission of a tender by a firm implies that it has read the terms and conditions of tender/contract and has made itself aware of the scope and specifications of the supplies to be made. The firm also must satisfy itself regarding suitability and availability of the goods. Tenders once submitted cannot be withdrawn by the tenderer. The tenderer, who is not satisfied by our terms and conditions of the contract, need not submit the tender.
10. The undersigned does not bind himself to accept only the lowest rates, and decision of the purchase committee shall be final and non-challengeable at any case. Normally lowest rate quoted by the tenderer is considered. However, in special cases, in case of minor difference in the cost of printing items depending on the quality of the items and reputation of company, recommendation for the purchase may be decided accordingly.
11. First of all, the Technical bid along with EMD (Envelop A and B) will be opened on the 06/08/2025 at 11.00 AM in presence of the authorized representative(s), if any, of parties and the Committee Members of the college in the conference hall of the college. In case any firm fails to be present at the scheduled date and time, the competent authority shall have the right to open the tender in the absence of tenderer or their representatives.
12. The envelope C (Financial bid) will be open only if firm/tenderer qualify technical bid. The price bid will be opened on 07/08/2025 at 3.00 PM in presence of the representatives of successful firm/tenderer of all the items. In case any tenderer/firm or their representatives fails to be present at the scheduled date and time, the competent authority shall have the right to open the tender in the absence of tenderer/firm or their authorized representatives
13. Each and every page of the tender documents must be signed by the person authorized. Tender documents not signed on each page by person authorized may be rejected.
14. Any overwriting or cutting in the bid document must be avoided. However, if any over writing or cutting is caused due to some unavoidable reason, the same must be duly attested by the person signing the tender document.
15. The tenders that are incomplete in any respect are liable to be rejected.
16. Please provide maximum discount. No further negotiation will be done.
17. The undersigned reserves the right to increase, decrease or withdraw any item/items of supply during the contract under tender and the tenderer will be bound to comply without any claim for compensation.
18. The undersigned reserves all rights to amend the terms and conditions of tender documents. No separate intimation in this regard will be given to the tenderer. They must visit the website of the university from time to time to know about any such corrigendum, if any.

19. Quantity of the items to be purchased will depend up on the requirement and ^{there} shall be no obligation to place order for any quantity of the any items.
20. The tenderer shall arrange to supply the required printing items at the specified date and time of the event/training from the date of receipt of the indent from the constituent units of this institution, unless otherwise indicated in the order of supply. In case the tenderer fails to execute the orders of supply within the stipulated time period, the undersigned may forfeit the EMD/security amount and will be free to make alternate arrangement for purchase of required items. The difference in cost of purchase from open market on quotation basis and approved tender rate will be recovered from the security of the tenderer and / or bills pending for payments. It will be decided by the undersigned. Further, defaulter firm, who has failed to supply the goods within prescribed period, may not be considered during next term or tender.
21. All losses during transit i.e. breakage and shortage of printing items etc. will have to be supplied by the tenderer at his own cost.
22. The rate(s)/discount quoted cannot be altered during the term of contract. The rates should remain valid upto 31.03.2026 at Mhow, extendable for a period of 6 months, if asked for.
23. In case of any dispute arising out of this contract, the arbitration power rests with the Vice-Chancellor, NDVSU, Jabalpur whose decision will be final and binding.
24. **Tenderer has to write clearly the name, address, E-mail and telephone/mobile number of authorized person of the firm.**
25. This tender will fall under 'Madhya Pradesh Bhandar Kray Niyam tatha Seva Uparjan Niyam, 2015 (Yatha Sanshodhit) 2022'.
26. In case of any dispute judicial area will be Mhow only.



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College of Veterinary Science & Animal
Husbandry, Mhow



Appendix -A

Handwritten marks and signatures.

S.No.	Particulars	Specification
1.	Photocopy	Single side, 70 GSM
		Both side, 70 GSM
		Single side, 80 GSM
		Both side, 80 GSM
2.	Typing charge	Hindi
		English
3.	Printing of cover page	250 GSM Colour 12X18
		250 GSM Colour 9X12
4.	Black & White Printing	Normal paper A4
5.	Colour Printing	Normal paper A4
		Photo Glossy, 180GSM, A4
6.	Printing certificate	300 GSM multi-colour, A4
		350 GSM multi-colour, A4
7.	Binding	Staple
		Spiral
		Cloth (hard)
8.	Ordinary flex/Banner	Ordinary
9.	Star flex/Banner	Star quality
10.	Vinyl Flex/Banner	Vinyl

Signature of the Authorized person.....

Name of the Authorized person

Seal of the firm/tenderer.....

Appendix –B

A. FINANCIAL/PRICE BID FOR PRINTING ITEMS

S.No.	Particulars	Specification	Rate per page/unit	Tax (%)	Total Price
1.	Photocopy	Single side, 70 GSM			
		Both side, 70 GSM			
		Single side, 80 GSM			
		Both side, 80 GSM			
2.	Typing charge	Hindi			
		English			
3.	Printing of cover page	250 GSM Colour 12X18			
		250 GSM Colour 9X12			
4.	Black & White Printing	Normal paper A4			
5.	Colour Printing	Normal paper A4			
		Photo Glossy, 180GSM, A4			
6.	Printing certificate	300 GSM multi-colour, A4			
		350 GSM multi-colour, A4			
7.	Binding	Staple			
		Spiral			
		Cloth (hard)			
	Banner/Flex	ordinary			
		Star			
		Wynyl			

Signature of the Authorized person.....

Name of the Authorized person

Seal of the firm/tenderer.....

Appendix -C

(Contract Affidavit)

UNDERTAKING

We hereby confirm and declare that we M/s _____ is not blacklisted / De-registered / debarred by any Government department / Public Sector Undertaking / Private Sector / or any other agency for which we have executed / undertaken the works / services during the last _____ year and we are also agree with all the terms and conditions of tender documents.

Authorized Signatory

College of Veterinary Science & Animal Husbandry, Mhow, (M.P.)

N3775/Store/Vety/2025, Mhow

Date: 11 / 7 / 2025

TENDER NOTICE

Sealed tenders are invited from the reputed firms, for printing items for financial year 2025-26.

The detailed information is available on website www.ndvsu.org


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Nanaji Deshmukh Veterinary Science University Jabalpur
COLLEGE OF VETERINARY SCIENCE AND ANIMAL HUSBANDRY,
RASALPURA, MHOW – 453 446 (M.P.)

No. 3776 /Tender/25

Dated: 11 / 07 / 2025

To,

Dr. Girdhari Das,
I/c Website,
Nanaji Deshmukh Veterinary Science University,
Administrative Building,
Adhartal, Jabalpur. (M.P.)

Subject: Uploading of tender notice on website.

-X-X-X-X-X-

Please find enclosed herewith a TENDER NOTICE and enclosures for uploading on the website of Vishwa Vidyalaya at an earliest.

Encl: Tender Notice.


DEAN

No. 3777 /Tender/25

Dated: 11 / 7 / 2025

Copy to:-

1. Dr. Sona Dubey IPRO, NDVSU, Farm Complex Adhartal Jabalpur (M.P.) 482004, with request to publish in two National News Papers having Indore, Bhopal and Jabalpur edition.


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