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Nanaji Deshmukh Veterinary Science University Jabalpur COLLEGE OF VETERINARY SCIENCE AND ANIMAL HUSBANDRY, RASALPURA, MHOW – 453 446 (M.P.)

No. 4079 /Tender/2025

Dated:3/17/25

TENDER NOTICE

Sealed tenders are invited from the reputed firms for providing Supply of Computer, Photocopier, Printer parts & their repair work for the college in the financial year 2025-26. The cost of tender document is Rs.1000/- only, which can be obtained from the office of the undersigned during working hours by paying either in cash or by crossed DD in favour of 'Dean, Veterinary College, Mhow. The tender can also be downloaded from website www.ndvsu.org and in such case a DD of Rs.1000/- (Rs. One thousand only) should be enclosed along with tender. The EMD of Rs. 9000/- (Rs. Nine thousand only) shall also be submitted with the tender. The last date for purchase and submission of tender form is \$\(\frac{2}{1}\llog \llog \llog \llog \llog 2025\). The cover shall bear the address of tenderer and be super-scribed with words "TENDER FOR REPAIR OF COMPUTER, PHOTOCOPIER, PRINTER PARTS & PRINTER TONER CARTRIDGE REFILLING (2025-26)." The Technical bid of tender will be opened on \$\(\frac{2}{2}\rlog \llog \llog \llog 2025\) at 11.00 a.m. and financial bid will be opened on \$\(\frac{2}{2}\rlog \llog \llog \llog 2025\) at 3.00 p.m. Tender submitted without tender fee and EMD shall be summarily rejected. The undersigned reserves the right of accepting or rejecting the tender in full or in part without assigning any reason[s].

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Mhow. (M.P.)

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TERMS AND CONDITIONS OF TENDER FOR SUPPLY OF COMPUTER, PHOTOCOPY, PRINTER PARTS & REPAIR/ PRINTER TONER CARTRIDGE REFILLING

DURING THE YEAR 2025-26

- 1. The tender can be purchased from the office of the Dean, College of Veterinary Science and Animal Husbandry, Mhow by paying an amount of Rs.1000/- either in cash or by crossed D.D. drawn in favor of "Dean, Veterinary College, Mhow" payable at Mhow, up to 20/08/2025. The tender can also be downloaded from website www.ndvsu.org. In latter case, the cost of tender forms of Rs.1000/- should be enclosed in the form of DD along with tender. The tender without tender fees will not be valid and hence it will be rejected.
- 2. The tender shall not be accepted without the receipt of earnest money deposit / security deposit (EMD) in the form of FDR/TDR/DD/Bankers cheque/Bank guarantee of Rs.9000/- issued by any Nationalized Bank and duly discharged in the favour of the "Dean, Veterinary College, Mhow". The EMD shall be valid for at least three months. EMD shall not be accepted in any other form, and be kept as security for nine months if rates of firm are approved. The above security is taken for due performance of the contract as per provisions of the conditions mentioned in tender form. The EMD of unsuccessful parties shall be refundable to them after completion of the tendering process.
- 3. The list of items required are enclosed as Appendix 'A'& 'B'.
- 4. All tendeus must be accompanied by Income Tax return of last three years along with GST No, without which the tenders will not be entertained-Tenders will be acceptable only from those firms who pay regular income tax and GST.
- 5. No person or firm is permitted to submit more than one tender under different names.
- 6. The submission of fenders by a firm implies that it has read the terms and conditions of tender/ Contract and has made itself aware of the scope and specifications of the supplies to be made. The firm also must satisfy itself regarding suitability and availability of the goods.
- 7. The rates quoted should be F.O.R. destination in Rupees. Taxes, duties and other charges, if extra, should be clearly mentimed.
- 8. . GST shall be deducted as peu goverment noums. Hence, the firm should quote their SGST/CGST No, and separate amount of GST in their bill.
- 9. The tender should be submitted in sealed covers addressed to the undersigned by registered post/speed post/courier, so as to reach on or before 21/002025 up to 4.00 PM. The cover shall bear the address of tenderer and be super-scribed with words "TENDER FOR REPAIR OF COMPUTER, PHOTOCOPIER, PRINTER PARTS & PRINTER TONER CARTRIDGE REFILLING (2025-26)." and send to Dean, College of Veterinary Science and Animal Husbandry, Mhow. Any tender received after the stipulated date and time shall be summarily rejected and will not be considered under any circumstances, whatsoever the reason.
- 10. The tender will be based on two bid system and are to be **submitted in four envelopes**. All the envelopes should be properly sealed.
 - Envelope-A (Technical bid): The Technical tender shall be submitted in a sealed envelope, superscripted, "TECHNICAL BID" and it shall consist of entire tender document (Appendix A with seal and signature) along with all the supporting documents as mention below:
 - a) It shall contain cash receipt/DD of Rs 1000/- of tender purchase fee.
 - b) Goods and Service Tax certificate (GST) along with GST number

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- c) Firm/Tenderer copy of PAN issued by Income Tax Department
- d) Firm/Tenderer should provide the detail of income tax return filled with the income tax deptt. for the last two years {Financial Year 2022-2023 (Assessment Year 2023-2024)} & {Financial year 2024-25 (Assessment Year 2024-2025)}.
- e) A copy of firm/tenderer registration certificate in State/Municipal Corporation/Nagar Nigam, if any
- f) Other Statutory Registration / License, if any.
- g) Aadhar Card of tenderer /individual applicant / person signing the tender.
- h) Contract Affidavit (Appendix ~ C)

N.B. All photocopied documents mentioned above must be attested with signature and seal.

Envelope-B will contain EMD as earnest money / security deposit and superscripted, "EMD"

Envelop-C (Financial bid): The Financial bid shall contain only the prices of food items. The financial bid must be submitted as per the prescribed performa (Appendix-B). The price should be written on letter head of firm/supplier, sealed and signed by authorized person of the firm/tenderer. Financial bid should be put in a separate sealed envelope superscripted, 'FINANCIAL BID'.

Envelop-D - will contain all the above three envelopes and sealed properly and superscripted "TENDER FOR REPAIR OF COMPUTER, PHOTOCOPIER, PRINTER PARTS & PRINTER TONER CARTRIDGE REFILLING (2025-26).".Any tender containing Technical bid and Financial bid in same envelope shall be summarily rejected.

- 11. The GST wherever applicable in any items has to be shown separately.
- 12. The undersigned does not bind himself to accept only the lowest rates, and decision of the purchase committee shall be final and non-challengeable at any case. Normally lowest rate quoted by the tenderer is considered. However, in special cases, in case of minor difference in the cost of food items depending on the quality of the items and reputation of company, recommendation for the purchase may be decided accordingly.
- 13. First of all, the Technical bid along with EMD (Envelop A and B) will be opened on the 22/08/2025 at 11.00 AM in presence of the authorized representative(s), if any, of parties and the Committee Members of the college in the conference hall of the college. In case any firm fails to be present at the scheduled date and time, the competent authority shall have the right to open the tender in the absence of tenderer or their representatives.
- 14. The envelope C (Financial bid) will be open only if firm/tenderer qualify technical bid. The price bid will be opened on 22/08/2025 at 3.00 PM in presence of the representatives of successful firm/tenderer of all the items. In case any tenderer/firm or their representatives fails to be present at the scheduled date and time, the competent authority shall have the right to open the tender in the absence of tenderer/firm or their authorized representatives
- 15. Each and every page of the tender documents must be signed by the person authorized. Tender documents not signed on each page by person authorized may be rejected.
- 16. Any overwriting or cutting in the bid document must be avoided. However, if any over writing or cutting is caused due to some unavoidable reason, the same must be duly attested by the person signing the tender document.
- 17. The tenders that are incomplete in any respect are liable to be rejected.

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- 18. Please provide maximum discount. No further negotiation will be done.
- 19. The undersigned reserves the right to increase, decrease or withdraw any item/items of supply during the contract under tender and the tenderer will be bound to comply without any claim for compensation.
- 20. The undersigned reserves all rights to amend the terms and conditions of tender documents. No separate intimation in this regard will be given to the tenderer. They must visit the website of the university from time to time to know about any such corrigendum, if any.
- 21. Quantity of the items to be purchased will depend up on the requirement and their shall be no obligation to place order for any quantity of the any items.
- 22. The tenderer shall arrange to supply the required items and do repair work at the specified date and time of the event/training from the date of receipt of the indent from the constituent units of this institution, unless otherwise indicated in the order of supply. In case the tenderer fails to execute the orders of supply within the stipulated time period, the undersigned may forfeit the EMD/security amount and will be free to make alternate arrangement for purchase of required items & repair of items. The difference in cost of purchase from open market on quotation basis and approved tender rate will be recovered from the security of the tenderer and / or bills pending for payments. It will be decided by the undersigned. Further, defaulter firm, who has failed to supply the goods within prescribed period, may not be considered during next term or tender.
- 23. All losses during transit i.e. breakage, spoilage and shortage of food items etc. will have to be supplied by the tenderer at his own cost.
- 24. The rate(s)/discount quoted cannot be altered during the term of contract. The rates should remain valid upto 31.03.2026 at Mhow, extendable for a period of 6 months, if asked for.
- 25. In case of any dispute arising out of this contract, the arbitration power rests with the Vice-Chancellor, NDVSU, Jabalpur whose decision will be final and binding.
- 26. Tenderer has to write clearly the name, address, E-mail and telephone/mobile number of authorized person of the firm.
- 27. This tender will fall under 'Madhya Pradesh Bhandar Kray Niyam tatha Seva Uparjan Niyam, 2015 (Yatha Sanshodhit) 2022'.

28. In case of any dispute judicial area will be Mhow only.

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Appendix -C

(Contract Affidavit)

<u>UNDERTAKING</u>

We hereby confirm and declare that we M/s	is not bla	cklisted
/ De-registered / debarred by any Government department / Public Sector Undertaking	/ Private	Sector /
or any other agency for which we have executed / undertaken the works / service	s during	the last
year and we are also agree with all the terms and conditions of tender docum	nents.	

Authorized Signatory

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College of Veterinary Science & Animal Husbandry, Mhow, (M.P.)

No. 4 079/Store/Vety/2025, Mhow

Date:31/7-/2025

TENDER NOTICE

Sealed tenders are invited from the reputed firms, for SUPPLY FOR REPAIR OF COMPUTER, PHOTOCOPIER MACHINE, PRINTER PARTS & PRINTER TONER CARTRIDGE REFILLING for financial year 2025-26.

The detailed information is available on website www.ndvsu.org

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APPENDIX - 'A'

LIST OF PRINTER

S.No.	Make	Model
1	HP Laser Jet	P 1108
2	HP Laser Jet	1007/1008/M1005 MFP
3	HP Laser Jet	IJ 1606
4	HP Laser Jet	3050/1020
5	HP Inkjet	640c
6	HP Deskjet	3940
7	HP-Photo smart	7450
8	HP Laser Jet	110A
9	Samsung	ML-1710
10	Samsung	ML-3310ND
11	Samsung	CP-2025
12	Canon	MF-4570 dw/LBP-6230 dn
13	HP Laser jet	M/005 MFP Q 2612 A/M 1213MFP 88-A
14	Canon	LBP 6018
15	Canon	LBP 2900 B

APPENDIX - 'B'

LIST OF PHOTOCOPIER MACHINE

S.No.	Make	Model
1	Canon	IR2525, IR2420L
2	Toshiba/HCL	E-160,161, DP-1810
3	Xerox VersaLink	B7025

APPENDIX - 'C'

LIST OF COMPUTER

	COMPUTER STATIONARY , HARDWARE & PHERIPERALS ITEMS
Α	RAM SDR
01.	128, 256, 512MB
В	DDR-1
02.	128 MB
03.	256MB
04.	512MB
05.	1GB
С	DDR-2
06.	512MB
07.	1GB
08.	2GB
D	DDR-3
09.	2GB (New)
10.	4GB (New)
E	Hard Disk-
11.	40GB, 80GB, IDE
12.	80GB SATA
13.	160GB SATA
14.	250GB SATA
15.	320GB SATA
16.	500 SATA/ 1TB. (Tera byte)
17.	DVD R/W (IDE/SATA
18.	M/B 845,945,915 CHIPSET
19.	INTEL ORIGINAL 915 BOARD 945, 946
20.	VGA MONITOR CABLE
21.	CMOS BATTERY CABLE – Japanies
22.	SMPS 400VV.
23.	SMPS 450VV.
24.	M/B REPAIRING -
25.	BLOS COPY – M/B Mother board
26.	VGA CARD -
27.	SOUND CARD -
28.	USB PCI CARD
29.	AGP CARD – 512MB, 1GB
30.	3D CARD
31.	NETWORK LAN CARD -
32.	Internal TV TUNER CARD / External Device (New) T.V. Box
33.	PEN DRIVE 8 GB/16GB/4GB
34.	USB HARD DISK -
35.	80, 160, 250, 500, 1GB WITH CASING -
36.	USB PRINTER CABLE



37.	POWER ADOPTER 12, 9V, 15V.
38.	ATX CABINET-
39.	REPAIRING OF MOTHER BOARD
40.	Lane Cable (Internet)
41.	Power Cable
F	COMPUTER PERHIPERALS.
42.	MOUSE USB (LOGITECH)
43.	MOUSE USB PS-2 (LOGITECH)
44.	MOUSE SERIL (LOGITECH)
45.	KEYBOARD PS-2 (LOGITECH)
46.	MOUSE USB (LOGITECH)
47.	KEYBOARD WIRELESS (LOGITECH) Wireles Mouse (New)
48.	MOUSE PAD
49.	CONNECTOR PS-2 USB
50.	CONNECTOR PS-2 PS-2
51.	SPEAKER NORMAL – INTEX/CREATIVE/F&D
52.	WOOFER 1400W / INTEX/CREATIVE
53.	WOOFER 2600W / INTEX/CREATIVE
54.	WOOFER 3000W / INTEX/CREATIVE
55.	DUST COVER 15" 17" TFT
G	STATIONARY ITEMS
56.	CD-R
57.	SONY
58.	HP
59.	MOSER BAER
60.	CD/R/W
61.	DVD W/R
62.	PHOTO PEPER (PER PKT)
63.	CD JEWECASE
64.	CD WALVET
65.	HDMI TO VGA co.
66.	UPS 725 VA battery
67.	UPS 700 VA battery
68.	UPS 1000 VA battery

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