

**Live Stock Farm Adhartal Jabalpur
(Nanaji Deshmukh Veterinary Science University. Jabalpur)**

No. 186/ Pur./ Store/LSF /2024

Date – 14.03.2024

SHORT TENDER NOTICE

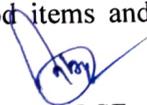
Sealed tenders are invited from the reputed firms for providing food items, and Tent Pandal on rent for Farmers for the trainees in the financial year 2023-24. The cost of tender document is Rs.1000/- only, which can be obtained from the office of the undersigned during working hours by paying either in cash or by crossed DD in favour of ' NDPCVV, S/A, LSF.' The tender can also be downloaded from website www.ndvsu.org and in such case a DD of Rs.1000/- (Rs. One thousand only) should be enclosed along with tender. The EMD of Rs. 10,000/- (Rs. Ten thousand only) shall also be submitted with the tender. The last date for purchase and submission of tender form is 21-03-2024. The cover shall bear the address of tenderer and be super-scribed with words "TENDER FOR FOOD ITEMS / TENT PANDAL, (2023-24)." The Technical bid (11.00 AM) and financial bid (3.00PM) of tender will be opened on 22-03-2024. Tender submitted without tender fee and EMD shall be summarily rejected. The undersigned reserves the right of accepting or rejecting the tender in full or in part without assigning any reason[s].



I/c Live Stock Farm
NDVSU, Adhartal, Jabalpur

Live Stock Farm Adhartal, NDVSU, Jabalpur
No. 186 / Pur./ Store/LSF /2024 Date – 14-03-2024
SHORT TENDER NOTICE
Sealed tenders are invited from the reputed firms, for supply of food items and Tent
Pandal on rent for financial year 2023-24.
The detailed information is available on website www.ndvsu.org

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Sealed tenders are invited from the reputed firms, for supply of food items and tent pandal on rent for financial year 2023-24.

The tender's document including detailed specifications, terms and conditions of supply can be directly downloaded from our website www.ndvsu.org. Tenders may be submitted with D.D. as Tender Cost worth Rs.1,000/- along with EMD of Rs 10000/- positively by Registered Post/Speed Post/Courier on 21-03-2024 by 05:00 PM. Tenders will be opened on 22-03-2024 at 11:00 AM (Technical bid) and 03:00 PM (Financial bid).


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I/c LSF

TERMS & CONDITIONS OF TENDER FOR SUPPLY OF FOOD ITEMS AND TENT
PANDAL ON RENT
DURING THE YEAR 2023-2024

No. 186 / Pur./ Store/LSF /2024

Date – 14-03-2024

M/s. _____

1. The tender can be purchased from the office of the In charge LSF, Live Stock Farm Adhartal, NDVSU, Jabalpur by paying an amount of Rs.1000/- either in cash or by crossed DD in favour of ' NDPCVV, S/A, LSF.' payable at LSF Jabalpur up to 21-03-2024 till 5.00 PM. The tender can also be downloaded from website www.ndvsu.org. In latter case, the cost of tender forms of Rs.1000/- should be enclosed in the form of DD along with tender. The tender without tender fees will not be valid and hence it will be rejected.
2. The tender shall not be accepted without the receipt of earnest money deposit / security deposit (EMD) in the form of FDR/TDR/DD of Rs. 10,000/- issued by any Nationalized Bank and duly discharged in the favour of the " NDPCVV, S/A, LSF". *The EMD shall be valid for at least nine months. EMD shall not be accepted in any other form, and be kept as security for nine months if rates of firm are approved.* The above security is taken for due performance of the contract as per provisions of the conditions mentioned in tender form. The EMD of unsuccessful parties shall be refundable to them after completion of the tendering process.
3. The list of items required are enclosed as Appendix 'A'
4. The tender should be submitted in sealed covers addressed to the undersigned by registered post/speed post/courier, so as to reach on or before 21-03-2024 up to 5.00 PM. The cover shall bear the address of tenderer and be super-scribed with words "TENDER FOR FOOD ITEMS / TENT PANDAL ON RENT (2023-24)" and send to I/c Live Stock Farm, NDVSU, in front of Indian coffee house, Adhartal Jabalpur 482004 . Any tender received after the stipulated date and time shall be summarily rejected and will not be considered under any circumstances, whatsoever the reason.
5. The rate quoted for all the items should be F.O.R. delivery at I/c Live Stock Farm, NDVSU, in front of Indian coffee house, Adhartal Jabalpur 482004. The rates quoted should be inclusive of all government taxes and charges such as packing and forwarding charges, loading/unloading, insurance, freight, etc.
6. The tender will be based on two bid system and are to be submitted in four envelopes. All the envelopes should be properly sealed.
Envelope-A (Technical bid): The Technical tender shall be submitted in a sealed envelope, superscripted, "TECHNICAL BID" and it shall consist of entire tender document along with all the supporting documents as mention below:

- a) It shall contain money receipt/DD of Rs 1000/- of tender purchase fee.
- b) Goods and Service Tax certificate (GST) along with GST number
- c) Firm/Tenderer copy of PAN issued by Income Tax Department

- d) A copy of firm/tenderer registration certificate in State/Municipal Corporation/Nagar Nigam, if any
- e) Other Statutory Registration / License, if any.
- f) Aadhar Card of tenderer/individual applicant/person signing the tender.
- g) Contract Affidavit (Appendix – C) .

N.B.- *All photocopied documents mentioned above must be attested with signature and seal.*

Envelope-B will contain EMD as earnest money / security deposit and superscripted, "EMD"

Envelop- C (Financial bid) : The Financial bid shall contain only the prices of food items. The financial bid must be submitted as per the prescribed performa (Appendix-B). The price should be written on letter head of firm/supplier, sealed and signed by authorized person of the firm/tenderer. Financial bid should be put in a separate sealed envelope superscripted, 'FINANCIAL BID'.

Envelop-D- will contain all the above three envelopes and sealed properly and superscripted "TENDER FOR FOOD ITEMS, (2023-24)".

7. Any tender containing Technical bid and Financial bid in same envelope shall be summarily rejected.
8. The GST wherever applicable in any items has to be shown separately.
9. The submission of a tender by a firm implies that it has read the terms and conditions of tender/contract and has made itself aware of the scope and specifications of the supplies to be made. The firm also must satisfy itself regarding suitability and availability of the goods. Tenders once submitted cannot be withdrawn by the tenderer. The tenderer, who is not satisfied by our terms and conditions of the contract need not submit the tender.
10. The undersigned does not bind himself to accept only the lowest rates, and decision of the purchase committee shall be final and non-challengeable at any case. Normally lowest rate quoted by the tenderer is considered. However, in special cases, in case of minor difference in the cost of food items depending on the quality of the items and reputation of company, recommendation for the purchase may be decided accordingly.
11. **First of all, the Technical bid along with EMD (Envelop A and B) will be opened on the 22-03-2024 at 11.00 AM in presence of the authorized representative(s), if any, of parties and the Members of Tender Processing Committee. In case any firm fails to be present at the scheduled date and time, the competent authority shall have the right to open the tender in the absence of tenderer or their representatives.**
12. The envelope C (Financial bid) will be open only if firm/tenderer qualify technical bid. The price bid will be opened on 22-03-2024 at 3.00 PM in presence of the representatives of successful firm/tenderer of all the items. In case any tenderer/firm or their representatives fails to be present at the scheduled date and time, the competent authority shall have the right to open the tender in the absence of tenderer/firm or their authorized representatives

13. Each and every page of the tender documents must be signed by the person authorized. Tender documents not signed on each page by person authorized may be rejected.
14. Any overwriting or cutting in the bid document must be avoided. However, if any over writing or cutting is caused due to some unavoidable reason, the same must be duly attested by the person signing the tender document.
15. The tenders that are incomplete in any respect are liable to be rejected.
16. Please provide maximum discount. No further negotiation will be done.
17. The undersigned reserves the right to increase, decrease or withdraw any item/items of supply during the contract under tender and the tenderer will be bound to comply without any claim for compensation.
18. The undersigned reserves all rights to amend the terms and conditions of tender documents. No separate intimation in this regard will be given to the tenderer. They must visit the website of the university from time to time to know about any such corrigendum, if any.
19. Quantity of the items to be purchased will depend up on the requirement and their shall be no obligation to place order for any quantity of the any items.
20. The tenderer shall arrange to supply the required food items and tent pandal on rent at the specified date and time of the event/training from the date of receipt of the indent from the constituent units of this institution, unless otherwise indicated in the order of supply. In case the tenderer fails to execute the orders of supply within the stipulated time period, the undersigned may forfeit the EMD/security amount and will be free to make alternate arrangement for purchase of required items. The difference in cost of purchase from open market on quotation basis and approved tender rate will be recovered from the security of the tenderer and / or bills pending for payments. It will be decided by the undersigned. Further, defaulter firm, who has failed to supply the goods within prescribed period, may not be considered during next term or tender.
21. All losses during transit i.e. breakage, spoilage and shortage of food items etc. will have to be supplied by the tenderer at his own cost.
22. The rate(s)/discount quoted cannot be altered during the term of contract. The rates should remain valid upto 31.03.2024 at Jabalpur, extendable for a period of 6 months, if asked for.
23. In case of any dispute arising out of this contract, the arbitration power rests with the Vice-Chancellor, NDVSU, Jabalpur whose decision will be final and binding
24. Tenderer has to write clearly the name, address, E-mail and telephone/mobile number of authorized person of the firm.
25. In case of any dispute judicial area will be Jabalpur only.



I/c LSF

Live Stock Farm, NDVSU, Adhartal,
Jabalpur

- For Supply of Food Items

Appendix -A

S.No.	Name of the Meal	Menu
1	Breakfast	Poha + Jalebi / Samosa/Alu bada + Tea.
2	High tea	Samosa/Alu bada + Sweet + Chips + Biscuit + Tea/ Coffee.
3	Lunch (Per Plate Type-A)	Dal + Seasonal Vegetable + Special Vegetable + Fried Rice / Pulao + Roti (Tawa/ Tandoori) + Salad + Achar+ Sweet + Papad
4	Lunch (Per Plate Type-B)	Dal + Seasonal Vegetable + Rice + Roti + Salad + Achar
5	Tea	Plain tea
6	Water bottle	500 ML
		1000 ML

- For Tent Pandal on rent

S.No.	Particular	Specification
1	Tent	Per Sqft. Including floor mat
2	Stage with Table & chair for 5-6 People	Per Sqft.
3	Sound System	One system with mic, podium, Speaker
4	Plastic chair	With arm and cover
5	3 seater Sofa	With cover

Signature of the Authorized person.....

Name of the Authorized person

Seal of the firm/tenderer.....

Appendix –B

A. FINANCIAL/PRICE BID FOR FOOD ITEMS (PER PLATE)

S.No.	Name of the Meal	Menu	Rate per Plate	Tax (%)	Total Price
1	Breakfast	Poha + Jalebi / Samosa /Alu bada + Tea.			
2	High tea	Samosa/Alu bada + Sweet + Chips + Biscuit + Tea/Coffee			
3	Lunch / dinner (Per Plate Type-A)	Dal + Seasonal Vegetable + Special Vegetable + Fried Rice / Pulao + Roti (Tawa/ Tandoori) + Salad + Achar+ Sweet + Papad			
4	Lunch / dinner (Per Plate Type-B)	Dal + Seasonal Vegetable + Rice + Roti + Salad +Achar			
5	Tea	Plain tea			
6	Water bottle	500 ML			
		1000 ML			

B. FINANCIAL/PRICE BID FOR FOOD ITEMS (PER PACKET)

S.No.	Name of the Meal	Menu	Rate per Packet	Tax (%)	Total Price
1	Breakfast	Poha + Jalebi / Samosa /Alu bada + Tea.			
2	High tea	Samosa/Alu bada + Sweet + Chips + Biscuit + Tea/Coffee			
3	Lunch / dinner (Per Plate Type-A)	Dal + Seasonal Vegetable + Special Vegetable + Fried Rice / Pulao + Roti (Tawa/ Tandoori) + Salad + Achar+ Sweet + Papad			
4	Lunch / dinner (Per Plate Type-B)	Dal + Seasonal Vegetable + Rice + Roti + Salad +Achar			
5	Tea	Plain tea			
6	Water bottle	500 ML			
		1000 ML			

Signature of the Authorized person.....

Name of the Authorized person

Seal of the firm/tenderer.....

- For Tent Pandal on rent

Appendix -C

Appendix - D

S.No.	Particular	Specification	Rate	Tax (%)	Total Price
1	Tent	Per Sqft. Including floor mat			
2	Stage with Table & chair for 5-6 People	Per Sqft.			
3	Sound System	One system with mic, podium, Speaker			
4	Plastic chair	With arm and cover each			
5	3 seater Sofa	With cover			

Signature of the Authorized person.....

Name of the Authorized person

Seal of the firm/tenderer.....

UNDERTAKING REGARDING BLACKLISTING

We hereby confirm and declare that we M/s _____ is not blacklisted / De-registered / debarred by any Government department / Public Sector Undertaking / Private Sector / or any other agency for which we have executed / undertaken the works / services during the last _____ year.

Authorized Signatory



Schedule of Tender Processing

S. No.	Particular	Date
1	Date of publication of tender notice	14-03-2024
2	Last date for purchase of tender form	21-03-2024
3	Last date for submission of tender at office of I/c Live Stock Farm, NDVSU, in front of Indian coffee house, Adhartal Jabalpur 482004.	21-03-2024
4	Date of opening of technical bid of the tender	22-03-2024
5	Date of opening of financial bid of the tender	22-03-2024

